



**DOCUMENTARY REQUIREMENTS: ERI / ACCELEROGRAPH**

- 4copies - Duly accomplished ELECTRONICS PERMIT & or ELECTRONICS COMPLETION FORM and ELECTRICAL PERMIT & or ELECTRICAL COMPLETION form ( if necessary), all copies must be wet signed and dry sealed by involve professionals
- 4 set - ELECTRONICS (*showing location and lay out of ERI electronics recording instruments*), and ELECTRICAL PLAN/S (if necessary), all copies wet signed by the owner, wet signed and dry sealed by its respective professionals
- 1 photocopy– Valid Licenses PRC ID and PTR of all involved professionals AND valid ID of applicant/ owner
- 1 original copy – Calibration Certificate (IF already installed)
- 1 original copy – Structural Engineers report, signed and sealed (IF already installed)
- 1 photo copy – Specifications of the instrument showing its compliance with the implementing rules and regulations of the DPWH-NBCDO memorandum circular 02 series of 2017
- 1copy- Photo graphs during installation and testing and commissioning of the instruments
- 1 photocopy – Certificate of Occupancy of existing building
- 1originalcopy– Notarized Authorization Letter (if needed)

NOTE: *To download permit forms and requirements, visit [iloilocity.gov.ph](http://iloilocity.gov.ph) and search, DOWNLOADABLE APPLICATION FORMS AND REQUIRMENTS.*  
*ONLINE application is ENCOURAGED, please send to [oboiloilocity.applications@gmail.com](mailto:oboiloilocity.applications@gmail.com)*

Acknowledged Application / Request by: \_\_\_\_\_ Date \_\_\_\_\_ Time: \_\_\_\_\_  
OBO Receiving Officer(signature over printed name)