



DOCUMENTARY REQUIREMENTS FOR MECHANICAL COMPLETION
(forGENERATOR SET / STEAM BOILER / INTERNAL COMBUSTION ENGINE /ELEVATOR/
ESCALATOR/ DUMB WAITER)

- 4 copies/ sets - Duly accomplished **MECHANICAL COMPLETION PERMITFORMS**, all copies are wet signed by the owner, wet signed and dry sealed by the licensed Prof. Mechanical Engineer.
- 1 original copy - valid licenses PRC ID and PTR of Electrical Practitioners AND Valid ID of the applicant and or lot Owner
- 1 photocopy - Approved Mechanical Permit Plan & Documents
- 1 original copy – For Elevator/ Lift or the like – Load Test Result
 - For Pressure Vessel Tank or the like– Pressure Test Result
 - For Generator Set or the like- Running Condition Test Result
- 1 copy – Logbook of Installation signed and sealed by Prof, Mechanical Engineer In-Charge of Installation , for engines with capacity of 100 KVA above
- 1 original copy–NOTARIZED Authorization Letter (if needed)

NOTE: To download permit forms and requirements, visit iloilocity.gov.ph and search, **DOWNLOADABLE APPLICATION FORMS AND REQUIRMENTS**.
 ONLINE application is **ENCOURAGED**, please send to oboiloilocity.applications@gmail.com

Acknowledged Application / Request by: _____ **Date** _____ **Time:** _____

OBO Receiving Officer
(signature over printed name)